



OFFICE OF COUNTY MAYOR GLENN JACOBS

Procurement Division, 1000 N. Central Street, Suite 100, Knoxville, TN 37917

Knox County Procurement Division Addendum I to Bid Number 3363 Printing of Knox County School Coupon Books

Addendum Date: February 8, 2023

Buyer: Ben Sharbel

Closing Date: February 14, 2023 at 2:00 PM

Total Page(s): Two (2)

Questions/Answers:

Question 1: Item 4.1.2 – Chromatin or Match Print. Can you give some clarity on this? Also, blue-line proof – do you want a template file for design team to layout the book to the specifications. Typically, with a job of this size, I will provide Knox County School with completed coupon book perforated and perfect bound so you can review a hard copy.

Answer 1: Match Print. No blue-line proof is necessary, electronic will be sufficient. Yes, a template file is needed.

Question 2: Item 4.2.4 – It references a metallic color which is not present on current book that I can see. That become a 4CP + Spot Color. That is adds quite a bit to cost of book.

Answer 2: Please disregard. No metallic color is used.

Question 3: Item 4.2.5 – says 500 pages but 2 coupon per page would make that count 250 pages. Also mentions no tearing or cracking of cover – I want to confirm that means regarding the shipping/receiving of books to be in saleable form. Once books are handed out and used over the course of year, normal wear and tear can't be avoided. Laminating cover would be the only way to ensure that long term.

Answer 3: If there are 2 coupons per page then a 250 page count will be accepted. Knox County agrees that the condition of the book being referred to in this section pertains to the shipping/receiving and not after the books have been sold and receive normal wear and tear.

Question 4: Item 4.2.7 – Coupon Books must have a photo of the students printed on the front cover. KCS is designing the book and confirming all covers will be the same (except for VDP on inside). It also mentions a student campaign brochure. I don't know what this is.

Answer 4: One (1) student is featured on all covers, meaning there is only one (1) cover. The campaign brochure is to be omitted.



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Question 5: Item 4.2.8 – Page numbers must be included – KCS would incorporate that into the design file that is sent to us.

Answer 5: Knox County Schools will incorporate that into the design file that is sent to the printer should pages be numbered.

End of Addendum I.

A handwritten signature in blue ink that reads "Ben Sharbel".

Ben Sharbel, CPPO, CPPB
Supervisor of Property Development & Asset Management
Knox County Procurement Division